Fairfield Association: Flora, Fauna and Orchard Group [FFOG]

Meeting Agenda

Location: Tite & Locke

Date & Time: 29th October 2026. 7.00pm

Chair: Hilary Short

Agenda details:

R = report being held

1. Apologies.

2. Minutes of last meeting

3. Matters arising from last meeting.
   - 3.1. Feedback from the LDBWS on Pony Wood notice board (RM) (**R** Jen Woodward)
   - 3.2. Update on footpaths. (HS)
   - 3.3. Update on Lucy Brook project (DB or HS)
   - 3.4. Update on cutting back of small trees on Aldcliffe Rd. (DB)

4. Management:
   - 4.1. Arable Field:
   - 4.2. Woodland and hedges:
   - 4.3. Ponds and Wet Pastures:
   - 4.4. Orchard:
     - 4.4.1. Orchard annual report (**R** AG)
   - 4.5. Meadows:
     - 4.5.1. Expanding rush in Big Meadow. (Follow-up to item 4.5.1 from the previous meeting) DB & CW to seek advice & feedback. (**R** CW) (**R** Claire Harris)
   - 4.6. Countryside Stewardship Higher Tier (likely replacement for current HLS agreement) DB

5. Volunteer activities:
   - 5.1. Volunteer activities for September & October (**R** RM)
   - 5.2. Volunteer job reports (**R** GB)
   - 5.3. Proposed tasks for November & December (**R** RM)

6. Monitoring:
   - 6.1. Monitoring Report (**R** GB)
   - 6.2. Progress with surveys:
     - 6.2.1. Fairfield Meadow Survey 2026 - Lowland Meadow criteria reached! (**R** Graeme Sklecher)
     - 6.2.2. Response from GS on planting of seeds/plugs in Hay Meadow. (**R** Graeme Sklecher)
   - 6.3. Cattle Monitoring -FA Livestock report (**R** RG)

7. Standing items:
   - 7.1. Arrangements (all)

7.2. Financial control: actual and expected income and spending (all)
7.3. Organised events:
7.4. Items to Report from/to FA.
7.5. Items to report from trustees

8. AOB

9. Date, place & organisation of next meeting:

Arrangements

November

1. **NE key dates:** Change in cattle access from 1 December. Cattle allowed in Hay & Carr House Meadows (brief periods). Winter access to HK10 fields not to exceed 0.5LU/ha over period to 31st March. Calculate max no. of days this implies and adjust cattle access timetable for issue to Graziers.
2. Arrange hazel coppicing (GB)

December

3. Contact arable farmer and establish (in writing) agreement, herbicide regime & timings for coming year. (HS)
4. Present revised annual financial spreadsheet to January FFOG meeting (Dave). Include report on tools and materials fund (RM)