

Minutes of Fairfield Association Meeting held on at 19.30 on 18th November 2015 at Friends Meeting House

Present:

Hilary Short, Chair
Mandy Bannon
Andrew Brennand
Dave Brookes
Ken Capewell
Ian Procter
Mick Short
Shirley Rawsthorne, Secretary

1. Welcome

Hilary welcomed everyone to the meeting.

2. Apologies

Apologies were received from Sue Nieduszyuka, David Dawson, Tony Finn, Jane Parker.

3. Minutes from the last meeting

These were agreed. The spelling of Loura's name was corrected.

4. Matters Arising

- Hilary reported that Sonya and Liam had agreed to provide refreshments after the carol singing on Christmas Eve.
- It was reported that the talk on Exmoor ponies was attended by some new people; ponies are due to arrive at the beginning of December.
- We have been awarded a Sharing Heritage grant.-
- The presentation to students raised £150.
- A rota has been drawn up for the stall at the Green Fair.
- Tony was awarded a prize at the Galloway Awards and an article has been submitted to the Lancaster Guardian. Hilary to copy it to Julia for the website.

5. Treasurer's Report

Bank balance 20.10.15 £37,202.15

Bank Balance 17.11.15 £35,441.02

Significant Income: Student visit to the Reserve £150

Expenses: Wilkes- haymaking £766.80; Ian Procter – tools (grant) £358.68; Mick Short – corrugated roofing sheets £275.00

6. Membership Report

Andrew reported that one new member had been signed up during the month.

7. Additional items for discussion

- 20th Anniversary celebration

The following suggestions were made: Commemorative T Shirts and mugs; Exhibition in Lancaster Museum or Storey Gallery, music at Fun Day using [the](#) Melodrome.

- Overseeing the new grant

Hilary proposed the creation of a sub-committee to administer the grant, however this was thought to be time consuming. The matter will be added as a standing agenda item for future FA meetings. Hilary agreed to send Mandy a copy of the grant proposal as it relates to creative writing. **HS**

- Venue for future meetings

It was decided that meetings will continue to be held in the Friends Meeting House until the AGM.

- Fun Day

Andrew agreed to co-ordinate Fun Day, and will try to hire the Melodrome. Fun Day is to be added as an agenda item in the New Year.

8. Education

There was no report available.

9. Events

- Steve Hoyland has been approached to lead the carol singing.
- Mandy has booked a tunnel in the Merchants for post Write Around Fairfield refreshments.
- Orders for the calendar will be taken at the Green Fair.

10. FFOG

- Ian has wrapped the damaged tree in the hope of preserving it.
- Educational visit forms need to be submitted.
- Hedge laying has restarted.

11. FOTT

Dave reported that chippings had been cleared.

12. Playground Report

Hilary has passed the playground inspection report to Ken. The issues raised were of small significance, and would be dealt with in the New Year in time for Fun Day.

13. Correspondence

It was reported that Fraser had asked for the sycamore tree to be crown raised because it overhangs his apple tree and blocks the light. Hilary will send in the paperwork to the Tree Protection Officer. **HS**

The Friends of Long [M](#)arsh Lane have been in touch but at this point they do not need our help. Visitors Information Centre has agreed to sell Fairfield Christmas cards. They will take a small cut [and any](#) surplus from the Green Fair will be passed to them.

Mandy asked for a volunteer to take over distribution of the newsletter, [and will](#) advertise via Julia.

Website and Facebook

Geoff had examined the website and had sent suggestions to Mick and Hilary who will go through them and pass the changes back to Julia. It was agreed that the results of the butterfly survey should be posted on the website and the blog.**MS**

Andrew agreed to put the logo in Dropbox;

Andrew to advertise carol singing on Facebook. Tony's award will also go on Facebook **AB**

15. Any Other Business

Nothing to report.

16. Date of Next Meeting

The next meeting will be on 16th December 2015 at 7.30 at Friends Meeting House.